

Grantee Reporting Requirements

Enabling Region 6 to Achieve
Greatness



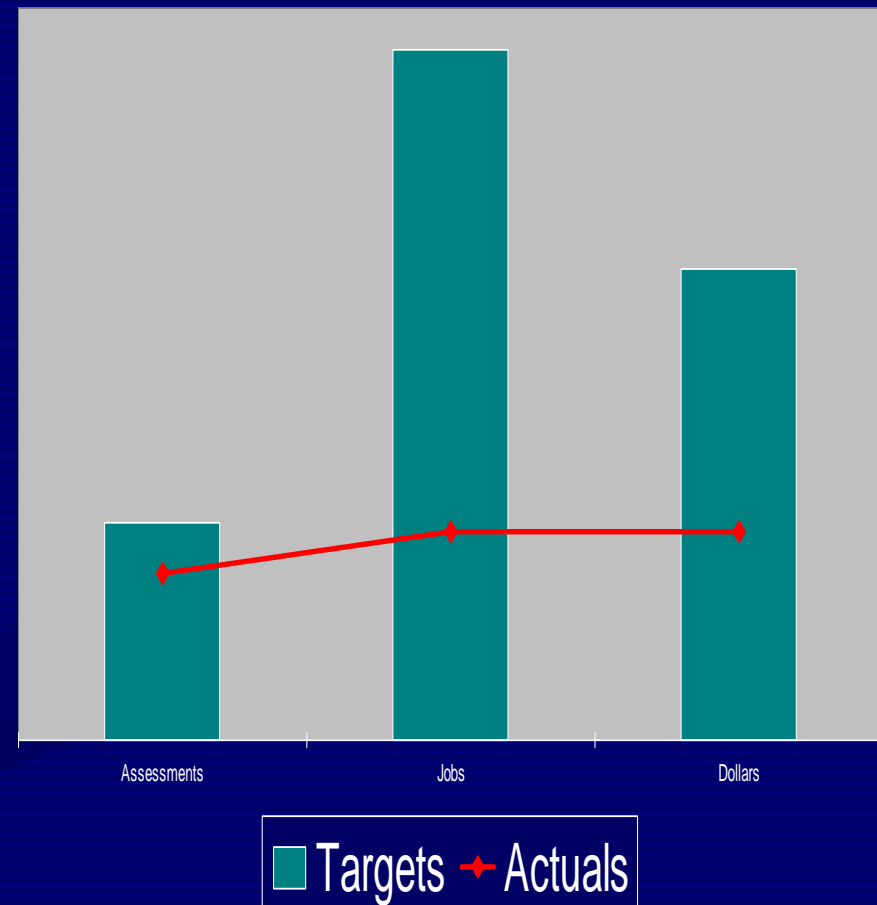
Region 6's FY04 Targets

FY04 GPRA Targets

- 80 Assessments
- 100 Jobs
- \$100 M Redevelopment

FY04 Actuals

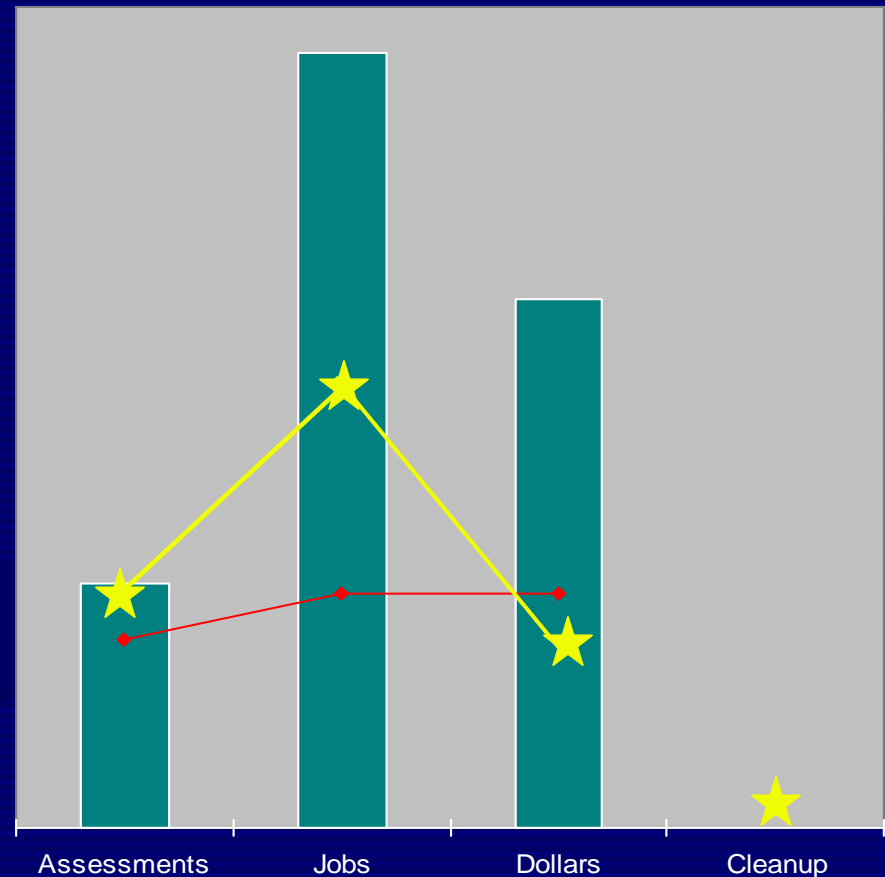
- 104 Assessments
- 330 Jobs
- \$225 M Redevelopment



Region 6's FY05 Targets

FY05 GPRA Targets

- 100 Assessments
- 6 Cleanups
- 160 Jobs
- \$70 M Redevelopment



Environmental Results

- Connecting resources and activities with desired, measurable results provides a sound basis for performance evaluation and reporting.
- Goals, objectives, and sub-objectives drive the format of the Agency's budget, which includes associated measures and performance information.

It all goes back to the workplan...

Stated Objective/Link to EPA Strategic Plan (Components)	Grant Funding Federal/ Match	Work Plan Activities & Time frame for Accomplishment (Commitments)	Results of Activities (OUTPUTS)	Projected Environmental Improvement (OUTCOME)	Established Baseline for Measurement
<p>Assessment Grant Sec. 104(k)</p> <p>Goal 4-Healthy Communities & Ecosystems</p> <p>Sub-Objective 4.2.3.- Assess and Cleanup Brownfields</p>	<p>\$XXX,XXX</p> <p>Hazardous Substance or Petroleum</p>	<p>-Within grant period, assess XX # of properties with suspected contamination</p>	<p>-Phase I/IIs, QAPPs, CIPs, other decision documents/ approval memos, PPFs</p>	<p>-XX # of properties ready for reuse or further assessment/ cleanup planning</p> <p>-XX # of properties assessed</p> <p>-XX # of jobs created</p> <p>-XX Cleanup/ Redevelopment \$ leveraged</p>	<p>-# of properties with unknown risk</p> <p>- As of 2005, GPRA goal of 1,000 assessments, 5,000 jobs, and \$900M leveraged</p>

Stated Objective/Link to EPA Strategic Plan (Components)	Grant Funding Federal/ Match	Work Plan Activities & Time frame for Accomplishment (Commitments)	Results of Activities (OUTPUTS)	Projected Environmental Improvement (OUTCOME)	Established Baseline for Measurement
<p>Cleanup Grant Sec. 104(k)</p> <p>Goal 4-Healthy Communities & Ecosystems</p> <p>Sub-Objective 4.2.3.- Assess and Cleanup Brownfields</p>	<p>\$XXX,XXX</p> <p>Hazardous Substance and/or Petroleum</p>	<p>-Within grant period, clean up property to risk level appropriate for planned redevelopment</p>	<p>-QAPPs, ABCAs, cleanup plans, CIPs, Adm. Rec., other decision documents/ approval memos, PPFs</p>	<p>-1 Property cleaned up (ready for reuse)</p> <p>-XX # of jobs created</p> <p>-XX Cleanup/ Redevelopment \$ leveraged</p>	<p>-Property with unknown risk</p> <p>- As of 2005, GPRA goal of 60 cleanups, 5,000 jobs, and \$900M leveraged</p>

What does this mean to you?

Region 6 Active Grantees:

- 35 Assessment
- 5 Cleanup
- 9 Revolving Loan Funds



Do the math...

- Each community wide assessment grantee should do a minimum of 3 new site assessments a fiscal year
- Each cleanup grantee should plan to have cleanup completed within the initial grant project period (2 years)
- Each RLF grantee should plan to have a loan and cleanup complete every two years

Grantee Deliverables

	Assessment & RLF – Old	Assessment, RLF & Cleanup – New
Quarterly	Narrative Report	Narrative Report
	Key Measures Table	PPF
	MBE/WBE	MBE/WBE
	Budget Info	Budget Info
Annual	FSR	FSR
	MBE/WBE	MBE/WBE
	QMP	QMP
As Needed	Verbal Site Updates	PPF Updates
	Verbal Site Approvals	‘Official’ Site Approvals
	QAPP Approvals	QAPP Approvals
	Amendment Requests	Amendment Requests
	Key Contact Updates	Key Contact Updates

GPRA Numbers Come From...

	Assessment & RLF – Old	Assessment, RLF & Cleanup – New
Quarterly	Narrative Report	Narrative Report
	Key Measures Table	PPF
	MBE/WBE	MBE/WBE
	Budget Info	Budget Info
Annual	FSR	FSR
	MBE/WBE	MBE/WBE
	QMP	QMP
As Needed	Verbal Site Updates	PPF Updates
	Verbal Site Approvals	‘Official’ Site Approvals
	QAPP Approvals	QAPP Approvals
	Amendment Requests	Amendment Requests
	Key Contact Updates	Key Contact Updates

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EPA Brownfield Cleanup Award Quarterly Report #1

Pilot Name: Grove Landfill Brownfield Cleanup

EPA Cooperative Agreement Assistance Number: BF-97475901-0

Quarterly Report Number 1

October 1, - December 31, 2004

Submitted: January 31, 2005

II. Progress and Activities for the Quarter

1. Conduct community involvement activities that allow diverse community representation and input regarding the site.

Task 1.1 Create an Advisory Board of project partners, environmental professionals and community leaders to advise on project planning and implementation.

During this quarter we began discussions and gathered names of potential Advisory Board members.

Task 1.2 Identify project stakeholders

During this quarter we've been identifying projects like billboards. Our public relations team had someone start going meeting. They've been going door to door in the immediate neighborhood around the site, describing the changes and inviting participation. They also promoted the changes on the local community radio station.

Task 1.2 Release a user-friendly quarterly newsletter, in English and Spanish, of the activities for all stakeholders and the public.

We drafted a brochure describing the cleanup and future plans for the site, which was printed and placed on our website. We also produced a flyer for distribution in the Montebello neighborhood.

Task 1.3 Hold quarterly meetings, with English/Spanish translation, to

- ❑ inform the community of the activities
- ❑ allow residents to voice opinions about the project

We organized a community meeting to discuss the cleanup on December 9th, 2004. The meeting was attended by community members, representatives from the city of Avon and the EPA. The Elmore Collective described our plans for the cleanup, with lively and supportive audience participation.

2. *Cleanup the Grove Landfill Brownfield site.*

Key Measures Table (old)

[illegible]

Property Profile Form (new)

<div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> United States ENVIRONMENTAL PROTECTION AGENCY Washington, DC 20460 </div>		Form Approved. OMB No. 2050-0192 Expires 08-31-2006
PROPERTY PROFILE FORM Brownfields		
PART I – GRANT RECIPIENT INFORMATION 1. Grant Recipient Name		Public reporting burden for this collection of information is estimated to average 1.25 hours per response, including the time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspect of this collection of information, including suggestions for reducing this burden, to the Environmental Protection Agency, Office of Environmental Information, Code 2822T, Washington, DC 20460 and to the Paperwork Reduction Project, Office of Management and Budget, Washington, DC 20503. DO NOT RETURN your form to either of these addresses. Send your completed form to the address provided by the issuing office.
2. Grant Number		
PART II – PROPERTY INFORMATION 3. Property Background Information		
3a. Current Owner	3b. Property Name	
3c. Street Address		
3d. City	3e. State	3f. Zip Code
3g. Size (in acres)		
4. Property Geographic Information (EPA Headquarters, or its contractors, will provide lat/long information if grant recipients are unable.)		
4a. Latitude		4b. Longitude
4c. Horizontal Collection Method		4d. Source Map Scale Number (only if a map/photo was used)
4e. Reference Point		4f. Parcel Number(s)
5. Property History Information (optional) 5a. Property Description / History / Past Ownership		
5b. Current Use(s)		
PART III – ENVIRONMENTAL ASSESSMENT INFORMATION (optional for cleanup and RLF grant recipients)		
6. Environmental Assessment Activity Information (use mm/dd/yyyy format)		
6a. Phase I (preliminary assessment / all appropriate inquiry) Report Completion Date(s)	6b. Phase II (supplemental assessment) Report Completion Date(s)	6c. Phase III (cleanup planning) Report Completion Date(s)
7. Environmental Assessment Findings		
7a. Classes of Contaminants Found (check all that apply)		<input type="checkbox"/> VOCs <input type="checkbox"/> Lead <input type="checkbox"/> Other Metals <input type="checkbox"/> PAHs <input type="checkbox"/> Other (describe) _____
<input type="checkbox"/> Petroleum / Petroleum Products <input type="checkbox"/> Controlled Substances <input type="checkbox"/> Asbestos <input type="checkbox"/> PCBs		

7b. Media Affected (check all that apply)	<input type="checkbox"/> Ground Water <input type="checkbox"/> Drinking Water <input type="checkbox"/> Sediments <input type="checkbox"/> Unknown	7c. Cleanup Required <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<input type="checkbox"/> Soil <input type="checkbox"/> Air <input type="checkbox"/> Surface Water		
8. Environmental Assessment Funding Information Table A – Funds Used to Perform Assessment Activities		
Source	Amount	Source
8a. US EPA – Brownfields Assessment Grant		8d. Local Funding
8b. Other Federal Funding		8e. Private Funding
8c. State / Tribal Funding		8f. Other Funding
PART IV – ENVIRONMENTAL CLEANUP INFORMATION (mandatory for cleanup and RLF grant recipients only; optional for assessment grant recipients)		
9. Cleanup Activity Information		
9a. Cleanup Completion Date (use mm/dd/yyyy format)	9b. Institutional Controls Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	9c. If "yes," indicate category (check all that apply) <input type="checkbox"/> Proprietary Controls <input type="checkbox"/> Governmental Controls <input type="checkbox"/> Enforcement / Permit Tools <input type="checkbox"/> Informational Devices Address of Data Source (URL if available): _____
10. Cleanup Results		
10a. Classes of Contaminants Removed/Addressed (check all that apply)	10b. Media Addressed (check all that apply)	10c. Acres Cleaned Up
<input type="checkbox"/> Petroleum / Petroleum Products <input type="checkbox"/> Controlled Substances <input type="checkbox"/> Asbestos <input type="checkbox"/> PCBs <input type="checkbox"/> VOCs <input type="checkbox"/> Lead <input type="checkbox"/> Other Metals <input type="checkbox"/> PAHs <input type="checkbox"/> Other (describe) _____	<input type="checkbox"/> Soil <input type="checkbox"/> Air <input type="checkbox"/> Surface Water <input type="checkbox"/> Ground Water <input type="checkbox"/> Drinking Water <input type="checkbox"/> Sediments	
11. Environmental Cleanup Funding Information Table B – Funds Used to Perform Cleanup Activities		
Source	Amount	Source
11a. US EPA – Brownfields Cleanup Grant		11e. State / Tribal Funding
11b. US EPA – Brownfields RLF Loan (Borrower Name)		11f. Local Funding
11c. US EPA – Brownfields RLF (Subgrantee Name)		11g. Private Funding
11d. Other Federal Funding		11h. Other Funding

Getting it where it needs to go...

Region 6 Project Manager

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- Narrative Report
- Table/PPF
- Attachments (misc)

HQ Data Manager

➤ **BF_forms@epa.gov**

- Narrative Report
- Table/PPF

